

**TOWN OF ASHBURNHAM & WESTMINSTER
BOARD OF SELECTMEN
REGIONALIZATION SUB-COMMITTEE
AUGUST 19, 2010
WESTMINSTER TOWN HALL
WESTMINSTER SELECTMEN'S QUARTERS
ROOM 205
10 A.M.**

The meeting location was changed from Room 205 to Room 222 and appropriately posted for the public.

This meeting was not aired live on local cable television.

The meeting was posted per the "Open Meeting Law." Exact posting below:

"This meeting is the result of a July 27, 2010 joint meeting between the select boards of Westminster and Ashburnham. This meeting is for the purposes of investigating the concept of regionalization. A formal committee between the towns has not been formed and a decision to regionalize has not been decided. Posting of this meeting may not be legally required by the A.G.'s office has not provided us with a formal interpretation of the open meeting law regarding the purpose of this meeting."

The meeting was called to order at 10:05 a.m.

PUBLIC INPUT:

- There was no public input because no public attended the meeting.

AGENDA:

- Review the capital plans for both towns
- Discuss possible equipment items for regionalization

After reviewing the Ashburnham – Westminster Capital Planning list, the following was discussed:

--Equipment pros: work history; equipment longevity.

--Equipment cons: Requesting use of same equipment at the same time; questioning the savings on purchasing big ticketed items; equipment already purchased by one town thus unable to purchase together.

--Possible items to purchase together: Loader and Sweeper.

--Are both towns willing to engage in sharing the equipment AKA "time share?"

--It was decided to have the Town Administrators from both towns send an email to their Department Heads to ask which particular pieces of equipment pieces the Department Heads believed could be shared by both towns. Also, is Ashburnham/Westminster the correct match to share equipment?

--It was the belief of the two town member committee that the Department Heads have the experience and expertise to decide equipment regionalization.

--After receipt of the Department Head list, the list will be the report that is due by September 30, 2010.

The meeting was adjourned at 11 a.m.

Respectively submitted,

Joseph Flanagan
Westminster Board of Selectman

Maggie Whitney
Ashburnham Board of Selectman